



NIS

DOCUMENTATION REQUIREMENTS FOR REGISTRATION OF A NEW SHIP

- Application for Certificate of Name, KR-0019.** Binding signature is not a requirement. The form is preferably to be forwarded electronically. Norwegian call sign and, if applicable, IMO number, will be assigned based upon this application.
<http://www.signform.no/dss/kundeweb/Blankettarkiv/vis/Download.asp?BlankettFillID=1764&KID=617&C=343219538>
- Notification for registration, KR-0010.** The form needs to be signed with binding signature by the owner or owner's Norwegian Representative/Process Agent and forwarded with all signatures in original.
<http://www.signform.no/dss/kundeweb/Blankettarkiv/vis/Download.asp?BlankettFillID=1480&KID=617&C=343219538&V=1>
- Declaration of Nationality** for owner or owner's Norwegian Representative/Process Agent (if registered according to the NIS-Act, S 1.No. 3). Please choose the correct form, KR-0001 – KR-0007, sign with binding signature and forward with all signatures in original. <http://www.nis-nor.no/Skjema/Engelsk.aspx>
- Tonnage Certificate.** Certified "true copy" of the certificate issued or approved for registration purposes by the Norwegian Maritime Directorate- NMD or an approved Classification Society (DNV, GL, BV, ABS, LR) . Approval is done by amendment of the ship's Norwegian name and call sign. An electronic copy is to be forwarded directly to the NIS from either the NMD or the classification society.
- SOLAS - Confirmation.** An electronic copy is to be forwarded directly to the NIS from either the NMD or an approved classification society.
- Title document (-s), i.e. Bill of Sale, Builder's Certificate etc.** The chain of ownership must be documented back to the last registered owner in the previous register or back to the shipbuilder. All title documents are to be forwarded in original. Electronic copies may be accepted at the time of entry into the NIS if forwarded directly from a Norwegian Consular Station. Final registration is conditional upon receipt of the originals as soon as possible.

For further information regarding requirements to the documents, see next page.

- Protocol of Delivery and Acceptance- if a newbuilding.** This is only to be forwarded in copy, signed by both the builder and the shipowner.
- Management Agreement** (If registered according to the NIS-Act, S.1 No 2 or.3). The better part of technical or commercial management of the ship must be made from Norway. The agreement is to be forwarded in certified "true copy".
Ex: http://www.infomarine.gr/bulletins/chartering_forms/shipman98.pdf
- Appointment of Norwegian Representative/Process Agent** (if registered according to the NIS-Act § 1 No. 3). The appointment is to be signed with binding signature of both parties and forwarded the NIS with all signatures in original.
<http://www.signform.no/dss/kundeweb/Blankettarkiv/vis/Download.asp?BlankettFillID=1519&KID=617&C=343219538&V=1>
- Company Documentation,** i.e. Certificate of Good Standing + Secretary's Certificate etc. for overseas owners (if registered according to the NIS-Act § 1 No. 3). Requirements listed in separate leaflet. See: <http://www.nis-nor.no/NIS/Selskapsdokumentasjon.aspx>
- Deletion Certificate from previous register.** An electronic copy will be sufficient at the time of registration if sent directly to the NIS from the previous register. The original document, legalized or amended with an Apostille, is then to be forwarded as soon as possible. Final registration is conditional upon receipt of the original, legalized, document.

For further information regarding requirements to the documents, see next page.

- Notification of Assignment of responsibilities imposed by the ISM-Code, KR-0014.** Applicable for ships of 500 grt or more in international trade. The form is to be forwarded with all signatures in original.
<http://www.signform.no/dss/kundeweb/Blankettarkiv/vis/Download.asp?BlankettFillID=1508&KID=617&C=343219538&V=2>
- APPLICATION for CSR** (if newbuilding where no CSR has previously been issued), <http://www.signform.no/dss/kundeweb/Blankettarkiv/vis/Download.asp?BlankettFillID=1254&KID=617&C=343219538&V=1> **OR FORM 2** (amendment to CSR), <http://www.signform.no/dss/kundeweb/Blankettarkiv/vis/Download.asp?BlankettFillID=1253&KID=617&C=343219538&V=1>
The form is to be signed by the ISM-responsible company or the captain.
Please note that only a copy is to be forwarded to the NIS. The original is to be brought on board and kept on the ship's CSR File.



GUARANTEE FOR WAGES AND HOMEWARD JOURNEY^{ref. FOR 2005-02-18 nr. 146}

The original document is to be sent the NIS prior to registration. If the guarantee is placed through the Norwegian Shipowners' Association, an electronic copy, from the association, will be sufficient at the time of registration.

<http://www.nis-nor.no/NIS/Godkjente%20Garantister.aspx>



Fees, see separate list

<http://www.nis-nor.no/NIS/Gebyr.aspx>

WHEN TRANSFERRED FROM The Norwegian Ship Register- NOR:



Possible mortgagees must consent to the transferral.

Consents must be amended the original mortgages.



Documentation as listed above with the exception of Tonnage Certificate, SOLAS-confirmation and Deletion Certificate.

IF THE SHIP IS SITUATED ABROAD AT DELIVERY/CHANGE OF FLAG:

Issuance of a Provisional Certificate of Nationality



KR-0011: Information regarding time of delivery, nearest Norwegian Consular Station to which instructions for issuance of a Provisional Certificate of Nationality is to be sent etc.

This form is information to the NIS only and there is no requirements with regards to signature or means of forwarding.

<http://www.signform.no/dss/kundeweb/Blankettarkiv/vis/Download.asp?BlankettFillID=1473&KID=617&C=343219538>

FURHTER INFORMATION ON DOCUMENTATION REQUIREMENTS



TITLE DOCUMENTS issued in Norway by a Norwegian company/person:

Must be signed with binding signature according to the certificate of company registration.

Seller's signature/identity is then to be confirmed either by two Norwegian residents aged 18 or more or by a lawyer/ authorized assistant lawyer/ state authorized accountant or Notary Public.



TITLE DOCUMENTS issued abroad by a foreign company:

Must be notarized and legalized/amended with an Apostille.

A Notary Public needs to confirm both identity and authorization of the person signing on behalf of seller.

The Notary's Signature is thereafter to be confirmed either by a Norwegian Consular Station or by the amendment of an Apostille (by local authorities).

Notarial statements from the Scandinavian countries are exempt from the latter requirement.



CERTIFICATES FROM SHIP REGISTERS ABROAD

Deletion Certificates must contain information regarding when the ship was deleted, registered owner at the time of deletion as well as the fact that the ship was deleted free from registered encumbrances.

The certificate is then to be legalized by a Norwegian Consular Service Station/ amended with an Apostille.

Certificates from the Scandinavian countries are exempt from this requirement.



LANGUAGE

All documents, notarial statements etc. must be issued in English, one of the Scandinavian languages or translated by an authorized translator.

Please do not hesitate to contact us for additional information